

## INSTRUCTION

### on obtaining a student visa of the Kyrgyz Republic

(for foreign students, master's students, listeners, and doctoral candidates of the Kyrgyz National University named after Jusup Balasagyn)

## 1. General provisions and legal framework

1.1. This Instruction regulates the procedure for obtaining a student visa category "S" for foreign citizens admitted to the Kyrgyz National University named after Jusup Balasagyn (hereinafter — KNU).

1.2. The document is developed based on:

- The Law of the Kyrgyz Republic "On External Migration" No. 114 dated 25.12.2018 (2024 edition);
  - The Government Resolution of the Kyrgyz Republic No. 734 dated 31.12.2019 "On approval of the procedure for issuing visas and migration control";
  - Cabinet of Ministers Resolutions of the Kyrgyz Republic No. 466 dated 19.08.2022, No. 541 dated 10.10.2023, No. 3 dated 10.01.2025;
  - Regulations of the Ministry of Foreign Affairs of the Kyrgyz Republic and the Ministry of Internal Affairs of the Kyrgyz Republic;
  - International treaties of the Kyrgyz Republic in the field of visa policy.
- 1.3. The student visa category "S" is issued to foreign citizens for the purpose of studying in educational institutions of the Kyrgyz Republic for the duration of their study.

## 2. Who must obtain a student visa

2.1. A student visa is mandatory for all foreign citizens admitted to full-time study at KNU.

2.2. The student visa is issued to:

- Bachelor's degree students;
- Master's degree students;
- Attendees of advanced training courses;
- Postgraduate and doctoral students.

2.3. The visa is issued with the right of single or multiple entry, valid for up to 90 calendar days, with the possibility of extension on the territory of the Kyrgyz Republic.

## 3. Preparatory stage — obtaining an invitation

3.1. To obtain a student visa, the foreign student must receive an official invitation from KNU.

3.2. To apply for the invitation, the student submits to the Department of International Cooperation and Relations of KNU (DICR):

- Application for an invitation (standard form);
- A copy of a valid foreign passport with a validity of at least 6 months from the date of submission;

- Document confirming admission or enrollment (admission order, contract, acceptance notice);
  - Passport-sized photograph (3.5×4.5 cm);
  - Medical certificate or insurance policy (if required by the visa application country);
  - Other documents upon request of the DICR.
- 3.3. All submitted documents undergo mandatory review by the commission on visa issuance for foreign students, established by the university order. The commission evaluates the completeness and authenticity of the submitted materials, compliance with the established requirements, and makes a decision on the possibility of issuing an invitation.
- 3.4. Important recommendations:
- Check the correctness of all passport and application data (name, surname, date of birth, etc.);
  - Provide documents in full to avoid delays;
  - Keep copies of all submitted documents.
- 3.5. The processing time for the invitation is up to 10 working days. If necessary, the period may be extended but no more than 5 working days.
- 3.6. After approval, the invitation is forwarded to the Ministry of Foreign Affairs of the Kyrgyz Republic for confirmation and registration.

#### **4. Submission of application for student visa**

4.1. After receiving the invitation, the student independently or through official representatives submits a visa application to the following authorities:

- Embassy/Consulate of the Kyrgyz Republic in the country of residence;
- Electronic visa portal of the Kyrgyz Republic — <https://evisa.e-gov.kg>.

4.2. List of documents for visa application:

- Original foreign passport;
- Official invitation from KNU;
- Completed visa application form;
- One or two color photographs (3.5×4.5 cm);
- Medical certificate (if required);

4.3. When submitting documents at the embassy/consulate, personal presence for biometric data collection may be required.

4.4. The processing time for the visa application is from 5 to 15 working days. In some cases, the period may be extended.

4.5. Upon positive decision, the visa is affixed to the foreign passport or issued electronically (for e-visa).

#### **5. Rules for entry into the Kyrgyz Republic**

5.1. Entry on a student visa must be made no later than 15 calendar days from the date of visa issuance.

5.2. Failure to comply with the deadline results in visa cancellation.

5.3. At the border, the student must present:

- Foreign passport with a valid student visa;
- Medical insurance policy (if required);
- Original invitation from KNU;

- Confirmation of booking or address of residence.
- 5.4. Customs and migration services have the right to request additional documents to confirm the purpose of the visit.
- 5.5. In case of refusal of entry, the migration service draws up the appropriate report, after which the student must leave the territory of the Kyrgyz Republic.

## **6. Mandatory registration at place of residence**

6.1. Within 5 working days from entry, the student must register with the territorial migration accounting authority of the Ministry of Digital Development of the Kyrgyz Republic.

6.2. For registration at the place of residence, the following must be provided:

- Passport with visa;
- Official invitation or certificate from KNU;
- Lease agreement or proof of residence (if not living in KNU dormitory);
- Registration application (completed at the migration authority).

6.3. A student living in a KNU dormitory registers through the responsible university official who arranges the necessary documents with migration authorities.

6.4. In case of change of residence, the student must re-register within 5 working days.

6.5. Failure to comply with registration rules is a violation of migration law and may result in fines and other measures.

## **7. Extension of the student visa**

7.1. To extend the student visa, the student must submit an application to the Ministry of Foreign Affairs of the Kyrgyz Republic through the DICR of KNU no later than 30 calendar days before the expiration of the current visa.

7.2. Required documents for extension:

- Application for extension;
- Passport and copy of the current visa;
- Documents confirming registration at the place of residence;
- Certificate from KNU confirming student status;
- Study contract and proof of payment;
- Medical certificate (if required).

7.3. Visa extension is possible provided active study status, absence of academic debt, and disciplinary penalties.

7.4. The extended visa may be issued for up to 12 months with the possibility of multiple entries.

## **8. Liability for violation of visa regime**

8.1. For violation of document submission deadlines, untimely registration, or overstaying the visa, administrative liability is provided, including:

- Fines starting from 5,500 soms and above;
- Cancellation of the student visa;
- Mandatory exit from the Kyrgyz Republic;
- Temporary or permanent entry ban.

8.2. KNU is not responsible for the consequences of visa regime violations by foreign students.

8.3. Students must comply with the migration legislation of the Kyrgyz Republic.

## **. Additional recommendations and useful tips**

- 9.1. Start the visa application process well in advance — at least 2–3 months before the planned entry date.
- 9.2. Carefully check the accuracy of all documents before submission.
- 9.3. Always keep copies of submitted and received documents.
- 9.4. In case of changes in personal data or place of residence, immediately inform the DICR of KNU and migration authorities.
- 9.5. For any questions or problems, contact the Department of International Cooperation and Relations of KNU or Kyrgyz Republic consular services.
- 9.6. Comply with registration deadlines and rules to avoid fines and problems with migration services.

## **10. Contact information and links**

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Phone: +996 312 123456

Email: [ird.knu@gmail.com](mailto:ird.knu@gmail.com)

Website: <https://www.knu.kg>

Important websites:

- Electronic visa of the Kyrgyz Republic: <https://evisa.e-gov.kg>
- Ministry of Foreign Affairs of the Kyrgyz Republic: <https://mfa.gov.kg>
- Ministry of Digital Development of the Kyrgyz Republic (migration registration): <https://mdc.gov.kg>